# Career Assistance Advisor (8A100)

Career Assistance Advisors are principal advisors to commanders and supervisors on enlisted force management and professional enhancement. They assist commanders and supervisors in career counseling, as well as the development of superior front-line supervisors. CAAs advise Airmen on career progression and planning, monitor mandatory pay and benefits briefing programs, and conduct advertising and publicity programs. They conduct informed decision seminars, noncommissioned officer and senior NCO professional enhancement seminars and individual career counseling sessions. CAAs manage the First Term Airmen Center, which helps transition new Airmen from the training to the operational environment.

CAAs should expect duties and responsibilities beyond the scope of most SNCOs. The CAA position has strategic level impact and scope of responsibility across the wing and geographically separated units that requires the most motivated, cultivated, and dedicated SNCOs to help shape Airmen's futures.

## **CAA Testimonials**



"Becoming a CAA was a position that I always felt I wanted to do, I would always ask myself if I had what it took to accomplish the job in excellence. Now that I have been in the job for a year, I am confident that this job has been the most rewarding experience in my 15 year career, because while I provide deliberate development, I receive just as much with all the interaction."

Master Sgt. Cedric Foster Kadena Air Base, Japan

"Being in aircraft maintenance for my entire career, I was apprehensive when I was told that I was selected for Developmental Special Duty vectoring. Now, I feel like it's one of the best things that has happened in my career. Being involved in molding the future of our force is a great opportunity."

Master Sgt. Rory McKinnon Fairchild Air Force Base, Washington





"At first, when I heard that I was vectored for a special duty assignment via the DSD process I was a little nervous and hesitant. I have been in the Air Force as a medic for the past 16 years and was afraid to come out of my comfort zone and try something completely different. If it wasn't for the DSD process, I would have never had the chance to become a CAA and truly enjoy what I do every day. Although working with patients was beneficial, working with Airmen and helping them grow professionally is truly the most rewarding job I have ever had."

Master Sgt. Veronique Ouchana United States Air Force Academy, Colorado

"I was vectored under the September 2013 DSD cycle and hired locally February 2014. Although, I was initially apprehensive about the position due to it being outside of my comfort zone, I have found a true passion for developing Airmen. Being a CAA allows me to have a direct impact on the Airmen throughout my two wings."

Master Sgt. Jeffrey Prish Joint Base Charleston, South Carolina



# Military Training Instructor (8B000)

Military Training Instructors are responsible for molding tomorrow's leaders. They supervise, train, evaluate and serve as enlisted role models for approximately 34,000 new Airmen annually. MTIs directly contribute to the health, morale and welfare of all assigned trainees. In addition, they provide guidance and feedback on the fundamentals essential to instill discipline, pride, teamwork and the Air Force core values into Air Force trainees. MTIs may also be utilized as subject matter experts to conduct hands-on instruction in advanced drill, execution of military ceremonies, dress and appearance and dormitory maintenance. Also, instructors are instrumental in the development of lesson plans, scripts and operating instructions required to perform primary and additional duties. Based on the cumulative responsibilities of a Military Training Instructor, and the impact of this position, only the most dedicated and professional noncommissioned officers and senior NCOs should be vectored for this special duty.

## Military Training Instructor Testimonials



"At first, I was pretty upset when I was selected. My husband was deployed, I was home alone with three kids, and I was working on selling our home. I just didn't know what to expect. I think it was a true test and made me see how resilient I am. I really enjoy being that gateway to molding civilians into Airmen. The short-term return of your investment and knowing the changes you can make."

Tech. Sgt. Enden Harrington Lackland AFB, Texas

"When I was notified of selection I was apprehensive, yet full of excitement. The transition was tremendously challenging because I was so good at what I did. Being an MTI is very demanding yet has provided a rewarding feeling that you can only get changing a civilian to a warrior Airman!"

Tech. Sgt. Roque Martinez Lackland AFB, Texas





"I was very apprehensive about the job. My wife and I were also due to have our first baby. When I graduated my student flight I saw what all the hard work was for. It was that moment when somebody's parents tell you, how you change their son or daughter, is definitely worth all the hard work."

Tech. Sgt. Christopher Thompson Lackland AFB, Texas

"After being selected as an instructor, the thought of the stressful environment I'd be joining was overwhelming. However, the professionalism and quality of training that I received at Basic Military Training quickly put me at ease and allowed me to focus on developing civilians into world-class Airmen."

> Tech. Sgt. Stavros Kalfoglou Lackland AFB, Texas



# Military Training Leader (8B100)

The Military Training Leader is charged to transition Airmen from basic military training into the technical training environment and further prepare them for their operational role. MTLs motivate Airmen to develop positive military attitudes through mentoring, training and leading. They engage Airmen and assist development of social skills designed to improve interpersonal and military communication.

MTLs should expect long and irregular duty hours. Based on the responsibility level and the developmental impact this position has on our Airmen only the most dedicated professionals should be vectored for this special duty.

#### **MTL Testimonials**



"When I first received the email that I was selected to become a MTL under the new DSD program I was nervous about stepping into a new AFSC. Now that I'm performing the duties of a MTL, I am grateful to have the opportunity to positively impact the future of the Air Force."

Staff Sgt. Cyleese Davis Joint Base San Antonio - Sam Houston, Texas

"I was not thrilled when I was selected. I knew very little about the whole process, but I soon found out that it would be a great learning experience. The tools I have gained from this special duty have and will continue to make me a better leader and supervisor."

Staff Sgt. Damon Orlando Sheppard AFB, Texas





"As a Security Forces NCO I have not had the opportunity to work with Airmen from all career fields, squadrons or base support agencies. Once I became a Military Training Leader, I was afforded the opportunity to interact with outstanding NCO's and most importantly supervise, mentor and influence the future of our Air Force, our Airmen! This position is stressful and busy at time, but at the end of the day it is extremely rewarding when I lead the Airmen through their transition from basic military training to being confident Airmen ready to accomplish the mission."

Staff Sgt. Amber Gagnon Goodfellow AFB, Texas

"Initially when I received the email that I was selected to be a Military Training Leader, I felt nervous and didn't know if the job would suit me; it was the fear of the unknown. Before DSD, I was more of an informal leader and wasn't too fond of confrontation. However, being an MTL at the Security Forces Academy, we deal with over 1,100 Airmen a day and I had no choice but to get comfortable with the uncomfortable. DSD helped me become an even better NCO because of the challenges I deal with on a daily basis; I've found my niche. I have become a better mentor and can truly say that I am making a difference in each and every Airman I come across."

Staff Sgt. Joanna Maramba Joint Base San Antonio - Lackland, Texas



# **Academy Military Trainer (8B200)**

An Academy Military Trainer is responsible for providing sound advice and is the principal advisor to the Air Officer Commanding for a cadet squadron on all issues relating to cadets. They advise the AOC on a wide range of topics including the health, esprit de corps, discipline, mentoring, well-being, progression, recognition, development and exercise general supervision for all cadets. The AMT further instructs and evaluates military training and is on call 24 hours a day. AMTs significantly impact the development of future Air Force officers. As such only the most dedicated, professional NCO/SNCOs should be vectored for this special duty.

## **Academy Military Trainer Testimonials**



"I was not surprised at being selected for DSD because my leadership sat me down and discussed my options and answered my questions. It was when I was selected that I became very nervous about leading in a special duty that I knew nothing about. Through networking and the help of my coworkers I have come to learn my job and see the significance of my position as an AMT. Where else can you potentially mentor and develop your future commander?"

Master Sgt. Charles Sahagun United States Air Force Academy, Colorado

"Being selected as an Academic Military Training NCO through the DSD program has been a blessing in disguise. This job gives me the opportunity to share my experiences and leadership skills with cadets in order to develop them as our future leaders. While I've only been an AMT for a few months, I have enjoyed every minute and am excited to complete to the rest of my tour here at the USAF Academy."

Tech. Sgt. Karrington Emery United States Air Force Academy, Colorado





"It is a great opportunity to be selected as an Academy Military Training NCO position under DSD. This job has been great and exciting. The best part is the impact I have on shaping our future Air Force leaders."

> Tech. Sgt. Marlon Quitos United States Air Force Academy, Colorado

"My experience with the DSD program was very stressful for me and my family since the position I was vectored to would likely affect the time I spent with my family. I had many conversations with my chief and I realized that I would enjoy and always work hard to excel in all positions. Now I feel very lucky to have been selected as an Academy Military Trainer. I am truly enjoying my position and proud that I impact and guide future Air Force officers. Watching them grow and realize their potential is more rewarding than I can express."

Tech. Sgt. Dana Austin United States Air Force Academy, Colorado



# Airman and Family Readiness Center Developmental Special Duty (8C000)

Readiness NCOs supports the A&FRC overall functional mission to ensure programs and services are responsive to the needs of service members, Department of Defense civilians and their families. They Develop and provide personal and family readiness services related to pre-deployment, deployment, sustainment, redeployment, reintegration and post deployment education and consultation to total force Airmen and their families. In addition, they develop and implement installation disaster response and support plans.

### **A&FRC Testimonials**



"My vectored position as an 8C000, Readiness NCO, has been a true blessing for me. I could not belong to a better unit where our focus is directed to the Air Force's greatest asset, the Airmen. As a Readiness NCO, I have many opportunities to mentor and support Airmen. Working with people has become my passion and I am truly enjoying the opportunity the DSD program has provided me."

Master Sgt. Eric Alvarez Minot AFB, North Dakota

"I was nervous. I didn't know the scope of responsibility or level of visibility. Although it's a one-deep military position, the staff works together and other Readiness NCOs are a phone call or email away. I love caring for Airmen and families. I wouldn't change a thing."

Master Sgt. Natalie Sockman Hurlburt Field, Florida





"The satisfaction I get from helping our deployed family members and my Air Force brothers and sisters is very rewarding. I never realized the struggles some people have with deployment and reintegration, but just being able to provide them with the resources they need gives me daily gratification."

Tech. Sgt. Loraine Goody Davis-Monthan AFB, Arizona

"Initially there was a lot of apprehension. I felt almost as if I was flying blind at first. It was a big jump from computers to people. There were a few hurdles along the way but ultimately everything fell into place. I have no regrets. This job is awesome!"

Tech. Sgt. Robert W. Kilburn Scott AFB, IL



## First Sergeant (8F000)

The First Sergeant is responsible for providing sound advice to the commander on a wide range of topics including the health, esprit de corps, discipline, mentoring, well-being, career progression, recognition, and professional development of all assigned enlisted members. The First Sergeant is on call 24 hours a day and should expect long and irregular duty hours. Based on the cumulative and important responsibilities of the First Sergeant, and the impact of this position on the unit and its personnel, only the most dedicated, professional Senior NCOs should be vectored for this special duty.

## First Sergeant Testimonials



"I was tremendously nervous because this type of job is out of my comfort zone. There is not a day that goes by I am not learning something new about the military as a whole. The resources, daily experiences, and networks are amazing."

Master Sgt. Lendrea Curl Barksdale AFB, Louisiana

"I admit that I became anxious and was a little skeptical when I was notified that I had been selected to become a first sergeant under the DSD program. However, it has been amazing. Being a leader, mentor, advisor, enforcer, and counselor all rolled up into one has really changed my life!"

Master Sgt. Joseph Anderson Mountain Home AFB, Idaho





"I speculated if the timing was right for me when I was vectored under DSD. I realized after, it was the best thing for me and my career. Now I have the best job in the world as a first sergeant, helping Airmen accomplish the mission every day."

Master Sgt. Thundercloud Hirajeta Kadena, Japan

"Selection through DSD was an honor. I was very hesitant to take my new position, because I'm not perfect and preferred not to be under the microscope. My challenge involved balancing unexpected family growth by two. Being a first sergeant is a tough job, but most rewarding. I have the opportunity to mentor and inspire Airmen from everywhere."

Master Sgt. Josalyn N. Knight Goodfellow AFB, Texas



# Honor Guard (8G000)

This position provides an opportunity to lead one of the Air Force's selectively manned squadron's with a full-time ceremonial mission. The USAF Honor Guard represents the entire Air Force in high-visibility missions in honor of the President of the United States, foreign heads of state and senior DoD and Air Force leaders. NCOs lead elements and formations of Ceremonial Guardsmen in ceremonies ranging from Presidential events, Joint Service and Air Force arrivals, and wreath-laying ceremonies at the Tomb of the Unknowns and the Air Force Memorial, and military funerals in Arlington National Cemetery. Members may also be selected to participate in drill team performances supporting Secretary of the Air Force public affairs and the Air Force Recruiting Service.

### **Honor Guard Testimonials**



"Being an NCO in the AF Honor Guard comes with many responsibilities in addition to ceremonial support. On average, a NCO supervises around six subordinates, must certify on element and NCO ceremonial positions, and balance additional duties to keep the squadron running. Highly motivated individuals are a must to meet these challenges."

Staff Sgt. Kenneth Hansen Joint Base Anacostia-Bolling, Washington, District of Columbia

"My time in the Honor Guard has been very rewarding. Every day is a new experience. Everything from working with all three of our sister services to promotion ceremonies for our Air Force top leaders and of course honoring, for one last time, those who have made the ultimate sacrifice."

Staff Sgt. Christopher Garcia-Velilla Joint Base Anacostia-Bolling, Washington, District of Columbia





"Being a member of the Air Force Honor Guard - we represent every member of the Air Force to the public eye, the leaders of our nation, and foreign dignitaries. It is a rewarding experience being able to render Honors for our nation's fallen heroes, and being the last memory the family has of their loved one."

Senior Airman Sasha Escobedo Joint Base Anacostia-Bolling, Washington, District of Columbia

"Being a member of the Air Force Honor Guard drill team is an amazing experience. Representing the Air Force to the American public and the world is something I take pride in. Additionally, having the opportunity to step away from my medical career field and be part of a unit comprised of people from various backgrounds is something I truly value. The knowledge I gain from working with a variety of NCOs and Airman is helping me become a well-rounded leader."

Senior Airman Francisco Sanchez Joint Base Anacostia-Bolling, Washington, District of Columbia



# Recruiter (8R000)

Recruiters are responsible for inspiring, engaging and recruiting future Airmen to deliver airpower for America. Recruiters establish an effective advertising, promotion and public relations program within their local area and high schools. They prepare applicants for enlistment with required academic and testing requirements. They supervise Delayed Entry Program enlistees prior to basic training providing guidance and mentorship. Based on the cumulative and important responsibilities of the Recruiter, only the most dedicated, professional NCOs are vectored for this special duty.

## First Sergeant Testimonials



"With a simple email, my Air Force trajectory was inverted. I was supervising Airmen and now I'm the first line of mentorship to trainees that will be the best Airmen in the world. Recruiting has spurred my growth in a way that would not have been possible beforehand."

Tech. Sgt. Alan Pickford Reseda, California

"My experience with the DSD program was initially alarming and I was not sure how to take charge of such a huge calling. As I began to seek mentorship from leadership about the 'new way of business,' I became honored. With that in mind I signed into to my new duty station with a better understanding, a willingness to learn, and a strong desire to excel. I am now enjoying this new charge of responsibility and ready to face whatever challenges that may arise with a positive outlook."

Staff Sgt. Clariece Kyles Maxwell, Alabama





"I struggled a bit early on in recruiting, but I honestly love it now. I have a part in building the world's greatest Air Force while changing so many lives. I've enlisted some awesome young people, doing amazing work across the world, making this my most rewarding assignment yet!"

Tech. Sgt. Dana Bazile Yonkers, New York

"I have only been a recruiter for about 4 months, and I am so glad I was vectored into this awesome position. I appreciate the autonomy as well as the constant challenge to get Air Force information out into the community and offer potential recruits the same opportunities I have received."

Staff Sgt. Zachary Nuss North Bend, Oregon



# Professional Military Education Instructor (8T000)

Professional Military Education instructors prepare for instruction through group review and self-study. They help prepare facilities, classrooms and auditoriums for instruction. In addition, PME instructors maintain lesson plans, textbooks, tests, student workbooks and lesson aids for their facility. They supervise, counsel, evaluate and advise students while administering examinations, maintaining student records and document student actions. PME instructors coordinate and conduct panels, exercises and other ceremonial duties to enhance learning and assist with in- and out-processing and graduation tasks.

### **PME Testimonials**



"This job was a way to break out of my shy bubble, and learn how to communicate better. I have gained so much confidence as an instructor, and I am so grateful for the opportunity. I would encourage everyone to step out of their comfort zone. You may discover hidden talents that you never imagined!"

Master Sgt. Cynthia Kraudy Tyndall AFB, Florida

"Best decision I have made in my career as far as growth as a leader and as a person. I have the ability and opportunity to influence NCO's positively, and make a change to how our leaders act and lead."

Tech. Sgt. Adam Garrard Sheppard, TX





"This is a rewarding experience! I interact with NCOs from many different AFSCs all bringing a wealth of knowledge. We provide NCOs skills needed to enhance followership, leadership, mentorship, and management abilities. There is also a lot of information we learn from our students and the experience they bring to the flight, making me a better leader."

Tech. Sgt. Jennifer Rudeseal Tyndall AFB, Florida

"I was skeptical and apprehensive about the DSD process. I have realized, after being placed into a new situations, that it has helped me grow as a person. As with any change in life, it may not be a perfectly smooth transition, but that is the exact reason it is necessary - personal and profession growth."

Staff Sgt. David Ducker Aviano Air Base, Italy



# Technical Training Instructors in 3 Skill-Level AFSC Awarding Courses

The Technical Training Instructor prepares for instruction through group review and self-study. They help prepare facilities, classrooms and auditoriums for instruction. In addition, technical training instructors maintain lesson plans, textbooks, tests, student workbooks and lesson aids for their facility. They supervise, counsel, evaluate and advise students while administering examinations, maintaining student records and document student actions. Technical training instructors coordinate and conduct panels, exercises and other ceremonial duties to enhance learning and assist with in- and out-processing and graduation tasks.

## T-Prefix Testimonials



"I am honored to have the chance to be a DSD T- Prefix Instructor at the Security Forces Academy. The opportunity to give back to the career field and instill the "Know your job, Do your job, and Be Professional" attitude is rewarding. I believe it will be the highlight of my career!"

Tech Sgt. Anna Ricks JBSA-Lackland, Texas

"I am so thankful for the unique opportunity to serve as a role model for young Airmen in our nuclear enterprise. I didn't realize when I came into this assignment that the Airmen would actually be the ones who pushed me to be a better Airman."

Tech. Sgt. Megan Dunlevy Vandenberg AFB, California





"As a technical sergeant selected to be a Technical Training School Instructor, I was nervous about working in the training environment.

After I began teaching I learned that as long as you maintain a professional environment you never need be concerned. The reward of teaching students far exceeds anything else I have done in the Air Force."

Tech. Sgt. Justin Bell Goodfellow AFB, Texas

"I was nervous when I was selected as a Technical School Instructor through DSD. I had a horrible fear of speaking in front of people. Now, I enjoy getting in front of a class and sharing my AFSC enthusiasm, knowledge, and experiences to inspire new Airmen. The "butterflies" are gone! It's an honor to have such a vital role in an Airman's career."

Staff Sgt. Yzonya Maull Keesler AFB, Missisiippi

